

# POSTER GUIDELINES

Dear Presenter,

We are pleased to inform you that your abstract has been accepted as **POSTER** at the European Health Management Conference 2025. Congratulations!

## POSTER GUIDELINES

The points below may help you with the preparation of your poster:

- Posters must be **in A0 (A zero) in size (84 cm x 119 cm)**. Please keep in mind that **the poster holder is in portrait size (vertical)**.
- **Presenters must print their poster and bring it to the conference.** Posters cannot be sent in advance to the Conference venue. EHMA has no responsibility over posters that are sent via post. EHMA will not print posters for presenters.
- We advise you to ensure that graphics, written or tabular material is of adequate size to be clearly visible.
- At the registration desk, you will receive instructions on where to display your poster and you will be provided with materials to put it in place. Please keep in mind your abstract ID number.
- Posters will remain displayed throughout the entire duration of the conference in the main exhibition area. Lunch breaks will be dedicated to poster presentations, where we also provide the option for a poster pitch. We will provide you with more information about the poster pitch by Monday, 14 April 2025.
- All presented posters will compete for the Best Poster Award. The award winner will be announced during the Closing ceremony on Friday, 6 June from 16.45 to 17.30.

## NEXT STEPS

### 1. CONFIRM YOUR ACCEPTANCE BY REGISTERING

To confirm that you will be presenting your work at EHMA 2025, **you must register for the full Conference by Monday, 7 April 2025**. You can register only online here: [Registrations | EHMA 2025](#). Please note that submitting an abstract **does not** automatically register you for the conference



and that presenters are not exempt from the payment of the registration fee. Presenters are also responsible to cover for their travel and accommodation costs.

**Posters without one of the authors being registered will not be displayed.**

If we do not receive confirmation of your participation through your registration, your name will not be included in the conference programme and your abstracts will not be published in the Conference Abstracts' Book.

**Your registration is transferrable at any time.** If you register but are unable to attend and wish for a colleague to present on your behalf, this is possible. We ask you to please let us know as soon as possible in writing at [conference@ehma.org](mailto:conference@ehma.org) (please see point 2 – Presenting author).

If you wish to withdraw your work, please email us immediately at [conference@ehma.org](mailto:conference@ehma.org).

## 2. PRESENTING AUTHOR

At the time of submission, you have been indicated as the presenting author. If this has changed, if there is a mistake in our records, or if you are unable to attend, the presenter can be changed. Please notify us in writing at [conference@ehma.org](mailto:conference@ehma.org) and let us know who the presenter will be indicating *Full name, Email and Phone number* of the new presenter.

After the conference, only the presenting author will receive a presentation certificate, therefore this information must be correct.

## 3. TERMS OF SERVICES APPLYING TO THE EHMA CONFERENCE

We ask you to please read carefully the Terms and conditions applying to the EHMA Conference available here: <https://ehmaconference.org/terms-conditions/>.

## OTHER USEFUL INFORMATION

- Stay updated about the Conference programme, which is constantly updated on our website: [EHMA Conference Programme](#).
- Discover the social programme and all the activities we have planned: [Social programme](#). Please note that, **this year the social dinner is included in your participation fee**.
- We have partnered with hotels that offer special rates to our delegates. If you are interested, please have a look at the options and book your accommodation through the forms or links on our website: [Practical information | EHMA 2025](#)

If you have any doubts, please email us at [conference@ehma.org](mailto:conference@ehma.org).

We are at your complete disposal to ensure your experience at the European Health Management Conference 2025 is a memorable one.

