

## **EHMC 2026 – ORAL PRESENTATION (PHD AWARD) GUIDELINES**

### **PREPARATION AND SUBMISSION OF YOUR PRESENTATION:**

- You will be presenting your research alongside 5 other presenters. The time is strictly 8 minutes per presentation.
- You can complement your presentation with slides. Presentations should be preferably prepared in PowerPoint, but other formats can be accommodated. EHMA will provide you with an EHMA 2026 branded template. You are welcome to add your organisation's logo and personalise it at your convenience, or you can use your own slide deck.
- **To ensure the smooth running of your session, we ask you to upload your presentation via a dedicated link, which will be shared with you via email in April. Please ensure your presentation is uploaded by 1 June 2026.**
- If you make any updates to your presentation, please re-upload the revised version using the same link. Please note that no changes will be possible after 1 June 2026.
- Kindly name your file using the following format: [ID number\_ [Name Surname],  
**Example: 553\_ John Smith.**
- Only if you make substantial changes to the content of your presentation compared to the version submitted (e.g. changes affecting content, data, or conclusions), please notify us by email or, as a last resort, on-site at the registration desk. Minor formatting or wording changes do not qualify as substantial changes, and therefore can't be accepted on the day of the conference.
- On the days of the conference, please have your presentation available on a USB drive and accessible without WiFi.
- A Q&A session will take place at the end of the session after all presentations have been delivered. We will put you in touch with the moderator of your session to discuss the order of the presentations and the running of the Q&A session.
- The best paper will be announced and awarded the €1.000 prize during the Closing ceremony on Friday, 12 June from 16.00 to 17.00.

## NEXT STEPS

### 1. CONFIRM YOUR ACCEPTANCE BY REGISTERING

Authors/presenters whose submissions have been accepted must confirm their participation by [registering to the Conference](#) by **Monday, 13 April 2026**.

Please note that submitting an abstract does not automatically register you for the conference and that presenters are not exempt from the payment of the registration fee. Presenters are also responsible to cover for their travel and accommodation costs.

If we do not receive confirmation of your participation through your registration, your name will not be included in the conference programme, and your abstracts will not be published in the Conference Abstracts' Book.

**Your registration is transferable at any time.** If you register but are unable to attend and wish for a colleague to present on your behalf, this is possible. We ask you to please let us know as soon as possible in writing at [conference@ehma.org](mailto:conference@ehma.org) (please see point 2 – Presenting author).

If you wish to withdraw your work, please email us immediately at [conference@ehma.org](mailto:conference@ehma.org).

### 2. PRESENTING AUTHOR

At the time of submission, you have been indicated as the presenting author. If this has changed, if there is a mistake in our records, or if you are unable to attend, the presenter can be changed. Please notify us in writing at [conference@ehma.org](mailto:conference@ehma.org) and let us know who the presenter will be indicating the Full name, Email and Phone number of the new presenter.

Please note that up to two presenters can present the same paper within the same slot.

### 3. TERMS OF SERVICE APPLYING TO THE EHMA CONFERENCE

We ask you to please read carefully the Terms and Conditions applying to the EHM Conference available [here](#).

If you have any doubts, please email us at [conference@ehma.org](mailto:conference@ehma.org). We are at your complete disposal to ensure your experience at the European Health Management Conference 2026 is a memorable one.